

MINUTES

Transportation Policy Committee Of the Regional Planning Commission For Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany and Tangipahoa Parishes

April 9, 2019

Committee Members:

Officers:

Parish President Guy McInnis, *Chairman*

Mayor LaToya Cantrell, *1st Vice Chairwoman* **Designee:** Ramsey Green

Parish President Kirk Lepine, *2nd Vice Chairman*

Parish President Patricia Brister, *3rd Vice Chairwoman*

Parish President Larry Cochran, *4th Vice Chairman*

Parish President Natalie Robottom, *5th Vice Chairwoman*

Parish President Michael Yenni, *Secretary*

Jefferson Parish:

Council Chair Chris Roberts **Designee:** Chereen Gegenheimer

Mayor E. "Ben" Zahn III **Designee:** Michael Ince

Jack Stumpf

Orleans Parish:

Councilmember At-Large Helena Moreno **Designee:** Andrew Tuozzolo

Plaquemines Parish:

Councilmember Benny Rousselle

Robert Hopkins

St. Bernard Parish:

Councilmember Wanda Alcon

Councilmember Howard Luna **Designee:** Jeff McClain

Joseph Montalbano

Susan Klees

St. Charles Parish:

Councilmember Julia Fisher-Perrier

Councilmember At-Large Wendy Benedetto

Debbie Dufresne Vial

St. John the Baptist Parish:

Councilmember Julia Remondet

Raj Pannu

Jonathan Perret

St. Tammany Parish:

Councilmember Steve Stefancik

Councilmember Mike Lorino

Tangipahoa Parish:

Mayor Bob Zabbia

DOTD:

Secretary Shawn Wilson **Designee:** Chris Morvant

TPC Members:

Kevin Dolliole **Designee:** Ronaldo R. Nodal

Brandy Christian **Designee:** Charlie Ponstein

Mayor Donald Villere

GNOEC Designee: Carlton Dufrechou

Mayor Mike Cooper

Mayor Pete Panepinto

Attendance: 33

Consultants:

Staff: Jeffrey Roesel, Jason Sappington, Megan Leonard, Colethia Kent, et al





AGENDA

1. Consideration: Approval of the March 12, 2019 minutes
2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Unified Planning Work Program For FY-20 Final Document
6. Consideration: Consultant Selection:
LA 22 Traffic Circulation and Corridor Analysis, CC Road to Dutch Road
Mandeville-Covington
Task MC-1.19; FY-19 UPWP
Amount: \$55,000.00
7. Consideration: Consultant Selection:
Brownfield Environmental Services: 2018-2021
RPC Project No.: BF Environmental Service 2018
Amount: \$460,000 (To be divided between the various firms selected)
8. Consideration: Public Comment Period
9. Consideration: Other Matters



President McInnis led everyone in the Pledge of Allegiance.

Following the roll call by Mr. Jason Sappington, a quorum was established.

1. Consideration: Approval of March 12, 2019 Minutes

Ms. Wanda Alcon made a motion to approve the March 12, 2019 minutes, seconded by Mr. Jonathan Perret and approved unanimously as noted by the Chairman.

2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements

Mr. Jeffrey Roesel referred the members to pages 5-7 of the meeting packet for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item. There being no questions or objections, the Chairman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by Ms. Chereen Gegenheimer seconded by Mr. Andrew Tuozzolo and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements

Mr. Jeffrey Roesel referred the members to page 8 of the meeting packet for the amendments to the St. Tammany TIP, Highway & Transit Elements, and provided a brief explanation of each item. There being no questions or objections, the Chairman called for a motion to approve the St. Tammany TIP amendments for the Highway & Transit Elements. It was so moved by President Patricia Brister, seconded by Councilmember Steve Stefancik and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements

Mr. Jeffrey Roesel referred the members to pages 9 & 10 of the meeting packet and a handout for the amendments to the Tangipahoa TIP, Highway & Transit Elements, and provided a brief explanation of each item. There being no questions or objections, the Chairman called for a motion to approve the Tangipahoa TIP amendments for the Highway & Transit Elements. It was so moved by Mayor Bob Zabbia seconded by Mayor Pete Panepinto and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

5. Consideration: Unified Planning Work Program For FY-20 Final Document

Mr. Jeffrey Roesel referred the members to the final document of the Unified Planning Work Program for fiscal year 2020 for review and provided a brief explanation. There being no questions or objections, the Chairman called for a motion to approve the Unified Planning Work Program for FY-20 Final Document. It was so moved by Mr. Ramsey Green, seconded by Mayor Donald Villere and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

6. Consideration: Consultant Selection:
LA 22 Traffic Circulation and Corridor Analysis, CC Road to Dutch Road
Mandeville-Covington
Task MC-1.19 UPWP
Amount: \$55,000.00

Mr. Jeffrey Roesel referred the members to page 11 of the packet for a list of respondents and explained the purpose of this project is to conduct a traffic corridor analysis along LA 22 from CC Road just west of the Tangipahoa Parish Line to Dutch Road near the town of Madisonville in St. Tammany Parish. Traffic and land use data will be collected to provide a detailed description of existing traffic operational patterns and produce specific recommendations for roadway and intersection improvements to enhance traffic circulation and safety and reduce congestion.

There being no questions or objections, the Chairman call for a motion to approve the LA 22 Traffic Circulation and Corridor Analysis, CC Road to Dutch Road, Mandeville-Covington Task MC-1.19 UPWP in the amount of \$55,000.00 with Burk-Kleinpeter, Inc. It was so moved by Mayor Mike Cooper, seconded by Mayor Donald Villere and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

7. Consideration: Consultant Selection:
Brownfield Environmental Services: 2018-2021
RPC Project No. BF Environmental Service 2018
Amount: \$460,000 (To be divided between the various firms selected)

Mr. Jeffrey Roesel referred the members to page 12 of the packet for a list of respondents and explained the purpose of this project is to facilitate the redevelopment of Brownfield sites in our member parishes by providing environmental assessments, cleanup plans and technical assistance. To accomplish this mission, RPC is soliciting qualification statements from experienced, qualified environmental firms to perform environmental assessments and prepare cleanup plans under the RPC’s Brownfield Redevelopment Program.

There being no questions or objections, the Chairman call for a motion to approve the Brownfield Environmental Services: 2018-2021 RPC Project No. BF Environment Service 2018 in the Amount of \$460,000 with Aerostar SES LLC and Environmental Resources Management (ERM) Southwest, Inc. It was so moved by Ms. Susan Klees, seconded by Mr. Robert Hopkins and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

8. Consideration: Public Comment Period

The Chairman asked if there was any public comment. There was none.

9. Consideration: Other Matters

There being no other matters to discuss, the Chairman proceeded to the Regional Planning Commission Meeting.

MINUTES
Regional Planning Commission
For
Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany and Tangipahoa
Parishes
April 9, 2019

Committee Members:

Officers:

- Parish President** Guy McInnis, *Chairman*
- Mayor** LaToya Cantrell, *1st Vice Chairwoman* **Designee:** Ramsey Green
- Parish President** Kirk Lepine, *2nd Vice Chairman*
- Parish President** Patricia Brister, *3rd Vice Chairwoman*
- Parish President** Larry Cochran, *4th Vice Chairman*
- Parish President** Natalie Robottom, *5th Vice Chairwoman*
- Parish President** Michael Yenni, *Secretary*

Jefferson Parish:

- Council Chair** Chris Roberts **Designee:** Chereen Gegenheimer
- Mayor** E. “Ben” Zahn III **Designee:** Michael Ince
- Jack Stumpf

Orleans Parish:

Councilmember At-Large Jason Williams

Councilmember At-Large Helena Moreno **Designee:** Andrew Tuozzolo

Plaquemines Parish:

Councilmember Benny Rousselle

Robert Hopkins

St. Bernard Parish:

Councilmember Wanda Alcon

Councilmember Howard Luna **Designee:** Jeff McClain

Joseph Montalbano

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Debbie Dufresne Vial

St. John the Baptist Parish:

Councilmember Julia Remondet

Raj Pannu

Jonathan Perret

St. Tammany Parish:

Councilmember Steve Stefancik

Councilmember Mike Lorino

Tangipahoa Parish:

Mayor Bob Zabbia

DOTD:

Secretary Shawn Wilson **Designee:** Chris Morvant

Attendance: 27

Consultants:

Staff: Jeffrey Roesel, Jason Sappington, Megan Leonard, Colethia Kent, et al

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AGENDA



1. Consideration: Approval of the March 12, 2019 minutes
2. Consideration: Committee Reports:
 - (a) Budget and Personnel Committee
 - (b) Other Committee Reports
3. Consideration: Financial Report
 - (a) Balance Sheet of Local Activities
 - (b) Monthly Budget Report
4. Consideration: Audit Financial Services List of Respondents
Carr, Riggs & Ingram
5. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
6. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
7. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
8. Consideration: Unified Planning Work Program For FY-20 Final Document
9. Consideration: LA 22 Traffic Circulation and Corridor Analysis, CC Road to Dutch Road Mandeville-Covington
Task MC-1.19; FY-19 UPWP Amount: \$55,000.00

10. Consideration: Consultant Selection:
Brownfield Environmental Services: 2018-2021
RPC Project No. BF Environmental Service 2018
Amount: \$460,000 – (To be divided between the various firms selected)
11. Presentation: Legislative Issues
By: Honorable Joseph P. Lopinto
Jefferson Parish Sheriff
12. Consideration: Travel Request
13. Consideration: Contract Extensions
14. Consideration: Consultant Billings
15. Consideration: Public Comment Period
13. Consideration: Other Matters

The Chairman called the meeting to order and noted the existence of a quorum.

1. Consideration: Approval of March 12, 2019 Minutes

The minutes from the meeting on March 12, 2019 were approved upon a motion by Councilmember Benny Rousselle seconded by Councilmember Steve Stefancik and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

2. Committee Reports: Committee Reports:
(a) Budget and Personnel Committee
(b) Other Committee Reports

There are no Committee Reports at this time and No motion needed.

3. Consideration: Financial Report
(a) Balance Sheet of Local Activities
(b) Monthly Budget Report

Mr. Jeffrey Roesel referred the members to page 13 of the meeting packet for the balance sheet for the month ending February 28, 2019. He indicated that the RPC's Total Assets and Liabilities, which include the Fund Balance in the amount of \$2,160,856.45.

There being no questions or objections, the Chairman called for a motion to approve the balance sheet of local activities. It was so moved by Ms. Raj Pannu, seconded by President Kirk Lepine and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

Mr. Jeffrey Roesel also explained there were no budget amendments at this time.

4. Consideration: Audit Financial Services List of Respondents

Mr. Jeffrey Roesel referred the members to page 14 of the packet for the List of respondents for the Audit Financial Services and explained the need for a contract for a financial audit and agreed upon procedure services for the years ending June 30, 2019 through June 30, 2021 for the Regional Planning Commission (RPC). This proposal includes the option to renew for two additional years. This is in keeping with the GFOA's recommendations that an audit firm be for a five (5) year period.

There being no questions or objections, the Chairman called for a motion to approve Carr, Riggs & Ingram for the Audit Financial services. It was so moved by Mr. Ramsey Green, seconded by President Kirk Lepine and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

5. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
6. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
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10. Consideration: Consultant Selection:
Brownfield Environmental Services: 2018-2021
RPC Project No.: BF Environmental Service 2018
Amount: \$460,000 (To be divided between the various firms selected)

Mr. Jeffrey Roesel requested concurrence of items 5-10 which were already recommended for approval by the members of the Transportation Policy Committee.

There being no questions or objections, the Chairman called for a motion to approve items 5-10 in globo as these items have been already approved by the Transportation Policy Commission. It was so moved by President Michael Yenni and seconded by Councilmember Benny Rousselle and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

11. Presentation: Legislative Issues
By: Honorable Joseph P. Lopinto
Jefferson Parish Sheriff

Mr. Jeffrey Roesel introduced Sheriff Joseph Lopinto to the Board members. Sheriff Lopinto informed the members of a Legislative issue regarding a Centralized Sales Tax Collection bill and the purpose of the bill and that it was presented this past year by State Representative Tanner Magee. He stated that this bill is a Constitutional Amendment, a Centralized Sales Tax Collection bill. He also stated that he wanted to make sure the Board members were aware of the bill. Some of the Board members made comments regarding the centralized sales tax collection bill in reference to their parish.

For more information on this presentation please contact Ms. Megan Leonard – 504-483-8525 or mleonard@norpc.org

12. Consideration: Travel Request

Mr. Jeffrey Roesel referred members to page 15 of the packet and pointed out 2 travel requests for 1 staff member, Courtney Young, RPC's Clean Fuel Partnership Director and Stephanie Steele, Clean Cities Intern to attend the Advanced Clean Transportation (ACT) Expo and Conference in Long Beach, CA. April 23-26, 2019.

There being no questions or objections, the Chairman called for a motion to approve the travel requests. It was so moved by Mr. Joe Montalbano seconded by Ms. Julia Fisher-Perrier and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

13. Consideration: Contract Extensions

Mr. Jeffrey Roesel stated there are no contract extensions this month.

14. Consideration: Consultant Billings

Mr. Jeffrey Roesel referred the members to a summary list of the consultant bills on page 16 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval.

There being no questions or objections, the Chairman called for a motion to approve the consultant billings. It was so moved by Councilmember Steve Stefancik and seconded by Ms. Debbie Dufresne Vial and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

15. Consideration: Public Comment Period

The Chairman asked if there was any other public comment.

16. Other Matters

The Chairman asked if there was any other matters. There was none. President Michael Yenni made a motion to adjourn the meeting, Mr. Jack Stumpf seconded and the Chairman adjourned the meeting.